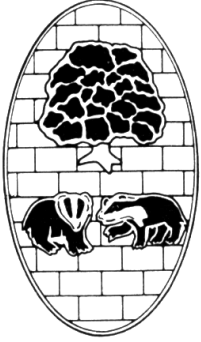


Pride in Binfield



Binfield Parish Council

c/o Lexham House, Forest Road
Binfield, Berkshire, RG42 4EW

Telephone No: 01344 454602
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www.binfieldparishcouncil.org.uk

Office Hours:
9.00am – 12.00noon
(Monday - Friday)

Clerk: Ally Wickham
Deputy Clerk: Amanda Sculley
Admin: Kirsty Sizeland & Janet Steel

4 April 2018

Dear Councillor

You are hereby summoned to attend a meeting of BINFIELD PARISH COUNCIL to be held on **Tuesday 10 April** at Binfield Library, Benetfeld Road, Binfield at **8.00 pm**.

Public and press are most welcome to attend.

Yours sincerely

Ally Wickham
Clerk

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
- 3 **PUBLIC PARTICIPATION**
There are 15 minutes set aside for the public to ask questions
- 4 **MINUTES OF PARISH COUNCIL MEETINGS** – to Approve and Adopt the Minutes of the Parish Council meeting held on 13 March 2018 (*copy attached*).
- 5 **MATTERS ARISING** – to consider matters arising from the Council meetings held on 13 March 2018
- 6 **COMMITTEE MINUTES**
to Approve & Adopt the following Minutes, including recommendations (*if applicable*)
 - 6.1 Planning and Transportation Committee meeting held on 20 March 2018 (*copy attached*)
 - 6.2 Staffing Committee held on 27 March 2018 (*copy attached*)
- 7 **MATTERS ARISING FROM COMMITTEE MINUTES**
 - 7.1 Planning and Transportation Committee meeting held on 20 March 2018
 - 7.2 Staffing Committee held on 27 March 2018
- 8 **CORRESPONDENCE** – to consider correspondence received (*report to be tabled at meeting*)
- 9 **ACCOUNTS 2017/18 AND 2018/19**
(*All reports to be tabled at the meeting*)

- 9.1 to approve payments for both last and current year
- 9.2 to Note accounts position at yearend and to consider any matters for the Annual Return including timetable of events
- 9.3 to consider an update on the Reserves and possible movements of funds
- 9.4 to Note any update to CIL income or spending and note end of year CIL report
- 9.5 to receive the bank reconciliation for the period ending 31 March 2018 – BPC Financial Regulation 2.2
- 9.6 to receive a report detailing all expenditure transactions over £500 for the period 1 January - 31 March 2018 ahead of this being published on our website/notice board which is a quarterly requirement outlined in the Local Government Transparency Code (2015)

10 CHAIRMANS ITEMS

- 10.1 Controlled Locality (Rurality) determination of Bracknell and Crowthorne as per NHS Pharmaceutical Regulations – consultation on views on proposed changes. To consider draft comment by Cllr I W Leake (*to be tabled at the meeting*)

11 OFFICERS' ITEMS

- 11.1 Investment Strategy – to consider a requirement for an Investment Strategy following Government statutory guidance and to consider draft strategy (*report and draft strategy attached*)
- 11.2 GDPR Update – a brief update on the progress with the required audit and policy review ahead of incoming legislation in May 2018 (*report and draft policy attached*)

12 COMMUNITY FACILITIES

- 12.1 Parish Office Extension – to note final cost of contract with Furlong and Higgs at a cost of £471,770.60 as signed on February 13 2018
- 12.2 Parish Office Working Group – to receive reports including recommendations from the latest meeting (27 March) of the POWG (*report attached*)
- 12.3 Update on latest position regarding Blue Mountain GP Surgery - to receive an update, if available on the latest position of this project (*verbal report by Cllr Collett*)
- 12.4 Binfield Memorial Hall – to receive a report from Cllrs Parker and Smith (*report by Cllr Smith to be tabled at the meeting*)

- 13 **BRACKNELL FOREST COUNCIL** – to receive an Update Report from attending Borough Councillors.

- 14 **FUTURE AGENDA ITEMS** - to be handed to the Clerk in writing before commencement of meeting

PART II

STANDING ORDER 10 (a) xi and STANDING ORDER 11

That in view of the special and/or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw.

- 15 **STAFF PAY REVIEW** - to consider staff pay increases for 2018-19 and whether to reflect them for the ad hoc maintenance worker (*report to be tabled at the meeting*)